



| Work Stages |                                                      |                                        |                                                                      | Inspection Regime                                |                                                                                                                                                                          |                                                        |                                                                              |                                                                                                 |                                                                                                  |                                                                                                                                                            |
|-------------|------------------------------------------------------|----------------------------------------|----------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Item No.    | Work Stages                                          | Elements to be inspected at each stage | Action                                                               | Design Team's Ancillary Certifier (M&E services) | Builder's Ancillary Certifier Inspections                                                                                                                                | Date of First Inspection by Team's Ancillary Certifier | Date of Second & Subsequent Inspections by Design Team's Ancillary Certifier | Actual Date of sign-off by Builder's (relevant) Ancillary Certifiers                            | Actual Date of sign-off by Design Team's Ancillary Certifier                                     | Notes                                                                                                                                                      |
|             | General description of item identified by Work Stage | General description of the Element     | H - Hold<br><br>W - Witness<br><br>T - Tests<br><br>C - Certificates | Simple McKillop Ltd. (SMcK)                      | BAC - Specialist sub-contractor ancillary certifier and sub-sub-specialist ancillary certifiers inspections (insert names and the dates BAC inspections are carried out) | Contractor to insert date (to be agreed with SMcK)     |                                                                              | BAC - Specialist sub-contractor ancillary certifier and sub-sub-specialist ancillary certifiers | Date of issue of Ancillary Certificate of Compliance on Completion(Ec & Ej) Simple McKillop Ltd. | Refer to Schedule of Contractor Ancillary Certificates and commissioning certificates for details of Certification and M&E commissioning/testing required. |

|      |                                            |                                                       |   |      |     |     |     |     |     |  |
|------|--------------------------------------------|-------------------------------------------------------|---|------|-----|-----|-----|-----|-----|--|
| 1.00 | Underground Services                       |                                                       |   |      |     |     |     |     |     |  |
| 1.01 | Underground M&E Services (stage/milestone) | Inspection of underground M&E services installations. | H | SMcK | TBC | TBC | TBC | TBC | TBC |  |

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|------|-------------------------------------------------------|------------------------------------------------|------|------|-----|-----|-----|-----|-----|--|
| 2.00 | Services Installations                                |                                                |      |      |     |     |     |     |     |  |
| 2.01 | Services installations - first fix (stage/milestone)  | Inspection of first fix of M&E services.       | H,W  | SMcK | TBC | TBC | TBC | TBC | TBC |  |
| 2.02 | Services installations - second fix (stage/milestone) | Inspection of second fix of M&E&Lift services. | W    | SMcK | TBC | TBC | TBC | TBC | TBC |  |
| 2.03 | Services installations - third fix (stage/milestone)  | Inspection of third fix of M&E services.       | H, W | SMcK | TBC | TBC | TBC | TBC | TBC |  |

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| 3.00 | Testing & Commissioning Process - Electrical - stage No.3 |                                                                                                                                                                                                                                                                                                                |         |      |     |     |     |     |     |                                                                                                                                                                                                                                |
| 3.01 | Electrical Services Installation (stage/milestone)        | At commissioning stage, the electrical sub-contractor and each sub-sub-specialist/contractor shall demonstrate to SMcK that the electrical installation and each electrical system is fully functional and in accordance with the contract documents and compliant with IS10101:2020 and building regulations. | W, T, C | SMcK | TBC | TBC | TBC | TBC | TBC | Ancillary Certificates required from the electrical sub-contractor and separate ancillary certificates required from each sub-sub-specialist/contractor. Commissioning and conformance certification required for all systems. |
| 4.00 | Testing & Commissioning Process - Lifts - stage No.3      |                                                                                                                                                                                                                                                                                                                |         |      |     |     |     |     |     |                                                                                                                                                                                                                                |
| 4.01 | Lift Services Installation (stage/milestone)              | At commissioning stage, the lifts sub-contractor and shall demonstrate to SMcK that the lifts installation is fully functional and in accordance with the contract documents and building regulations.                                                                                                         | W, T, C | SMcK | TBC | TBC | TBC | TBC | TBC | Ancillary Certificates required from the lift sub-contractor. Commissioning and conformance certification required for all systems.                                                                                            |

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|------|----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------|-----|-----|-----|-----|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5.00 | Testing & Commissioning Process - Mechanical       |                                                                                                                                                                                                                                                                                         |         |      |     |     |     |     |     |                                                                                                                                                                                                                                |
| 5.01 | Mechanical Services Installation (stage/milestone) | At commissioning stage, the mechanical sub-contractor and each sub-sub-specialist/contractor shall demonstrate to SMcK that the that the mechanical installation and each mechanical system is fully functional and in accordance with the contract documents and building regulations. | W, T, C | SMcK | TBC | TBC | TBC | TBC | TBC | Ancillary Certificates required from the mechanical sub-contractor and separate ancillary certificates required from each sub-sub-specialist/contractor. Commissioning and conformance certification required for all systems. |

| Notes |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| 1     | This Preliminary Inspection Plan / Inspection Notification Framework document has been prepared to indicate and record the intended inspection regime for this project in relation to the mechanical, electrical and lift services installations. The Employer's Ancillary Certifiers for M&E services, Simple McKillop Ltd. (SMcK), are identified separately from the Builder's Ancillary Certifiers (BAC) in order to be clear as to which party is involved with a particular inspection. The Architect on this project is the Design Certifier and Assigned Certifier; and its inspections are identified in a separate inspection plan. |
| 2     | When a Stage/Milestone is complete and ready for inspection, the contractor shall issue formal notification to SMcK at least 10 working days prior to the required inspection date. This shall apply to each stage/milestone. If follow-up/repeat inspections are necessary, the same notification time-frame shall apply.                                                                                                                                                                                                                                                                                                                    |
| 3     | SMcK will require written confirmation from the contractor prior to each stage inspection that all works appropriate to that stage are complete and in accordance with contract documents and building regulations. Confirmation shall also be required confirming the contractor and their relevant Ancillary Certifier has carried out their own stage inspection and addressed any issues uncovered.                                                                                                                                                                                                                                       |
| 4     | Repeated visits to inspect unsatisfactory or non-compliances or incomplete works may incur charges to the contractor.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 5     | Additional inspections are likely to be carried out for quality control purposes. SMcK may carry out some unannounced inspections.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 6     | The contractor shall keep photographic evidence of works carried out which can be traced back by location (photographs by location - marked clearly on a drawing).                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 7     | The Builder's ancillary certifiers, once appointed by the Builder, are to identify its own inspection plan to the Employer's Assigned and Ancillary Certifiers for review.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 8     | All testing & commissioning certificates and results, warranties, written confirmations, Operation & Maintenance Manuals, Ancillary Certificates shall be submitted before the Employer's Ancillary Certificate for M&E Services can be issued.                                                                                                                                                                                                                                                                                                                                                                                               |